Stakeholder Facilitation - Working with Stakeholders to Move the Process Forward

Introductions, course objectives and expectations

Day One: June 6, 1- 4 pm

Part 1: Setting Up for Success
- Stakeholder engagement in a virtual environment
  - Adapting to online platforms
  - Making the most of Virtual Meetings
- Understanding Stakeholder perspectives
  - Context/driving forces
  - Stakeholder Analysis
- Roles and responsibilities
- Organizational structures
- Decision-making methods

Part 2: Getting Stakeholders to the Table
- Concerns/needs
- Matching needs to goals
- Encouraging participation

Day Two: June 7: 8:30 a.m.-12 p.m.

Part 3: Facilitation 101
- Elements of effective meetings (online & in-person)
- Making decisions
- Building an agreement
- Diffusing/resolving conflict

Part 4: Keeping the Ball Rolling
- Motivating existing members
- Bringing in new members

Adjourn